

Terms of Reference

Education Committee – the committee will meet at least half-termly (prior to meetings of the Trust Board)

Quorum – at least 3 trustees

Chair and Vice Chair – appointed annually

Venue – meetings to be held at schools across the MAT/St Mary's Church, commencing at 5.30pm

Roles and Responsibilities –

- The Education Committee will receive an annual report from each academy on attainment and progress of pupils in national tests and exams, with interim reports on current performance. Reports to also include provision and outcomes for particular groups of pupils, including looked after children, by gender, race, special educational needs, the most able, disabilities and deprivation. Academies will be required to present reports in a key performance indicators (KPI) document to ensure consistency of reporting.
- Academy performance to be presented to the Trust Board in an easily accessible format to enable comparison of the performance of academies across the MAT.
- Undertake an annual check to ensure that all academies across the MAT have statutory policies in place that continue to comply with national guidance, including in particular policies relating to child protection, safeguarding and PREVENT.
- Review and evaluate education policies that are applicable to the Trust Board.
- The Education Committee will set up a Raising Achievement Board where there is educational cause for concern. The Education Committee will ask the Headteacher to present a plan to rectify underperformance and to explain the plan, in person, to a specially convened meeting. The Raising Achievement Board will be made up of suitably qualified people able to fulfil this function.
- Ensure effective independent and impartial careers advice is provided across the Trust academies and accurately measure the progress and destination of all leavers.
- Receive reports and evaluate issues relating to pupil behaviour and discipline, including rewards and sanctions, bullying, internet bullying and exclusions.
- Receive and investigate any whistleblowing allegations relating to educational issues.
- Review any parental complaints made against individual academies that have been referred by the Trust Board.
- Receive reports on and challenge the provision and effectiveness of staff training, performance management and staff welfare.
- To ensure that all trustees have access to appropriate training courses to enable them to fulfil their roles and responsibilities.
- Provide the Trust Board with information as requested in a timely manner.